



**International Advisory Council**  
**27 February 2019**  
**Minutes**

<b>College Representatives &amp; Other Voting Members</b>	<b>Ex-Officio Members</b>
1. Arena, Ross Anthony	19. Ardinger, Nick
2. Bardella, Inis Jane	20. Bonnin, Nora
3. Browne, Kevin	21. Coumbe-Lilley, John
4. Deanna, Linda	22. Deegan, Chris
5. Dorevitch, Samuel	23. Deshpande, Pratik-Sanjeev
6. Gutierrez, Marty	24. Engle, Jan
7. Hammerschmidt, James	25. Farrell, Charles
8. Mariscalco, Michele	26. Heifetz, Kali
9. McCreary, Linda	27. Romano, Jason
10. McCrillis, Neal	28. Rothamer, Jill
11. Pac, Patricia	29. Thomas, Lynn Ann
12. Pandit, Shail	30. Wang, Jeff
13. Pfister, Patricia	<b>Guests</b>
14. Schoen, Marieke	31. Kodeski, David
15. Stapel, Mary	
16. Stoll, Megan	
17. Thakral, Charu	
18. Thomas, Michael	

**I. Old Business**

**A. Minutes**

The 6 December minutes were distributed to the Box and at the meeting. After discussion, the minutes were approved with the following changes:

- Under International Students and Scholars, a statement was added that IAC members expressed their wish that we find ways to help the UIC community embrace and celebrate the differences brought by members of the many non-U.S. cultures amongst us.
- Under Study Abroad, a sentence was clarified to indicate that the common narrower view of study abroad might discourage departments from recognizing hands-on international learning experiences as part of study abroad.

**II. Office of Global Engagement Updates**

**A. UIC Global Update**

UIC Global Graduate Direct was launched on 15 February. Already, in less than two weeks, UIC Global has received 540 applications. Although not all will be complete applications or will meet the programs' requirements, the high number indicates strong interest in the 30+ programs. Heifetz noted that one of her staff would be on a recruiting tour in South and SE Asia promoting

the program. In answer to a question, Heifetz stated that most applicants are for Engineering and Business but there are some applicants for LAS, Education and CADA.

#### **B. University of Illinois System (Outgoing) Draft Travel Policy**

McCrillis explained the University of Illinois system board is likely to review a draft International Travel Safety Policy that would apply to UIC, UIUC and UIS. A task force, on which several UIC faculty and staff members served, developed the policy. UIC is in compliance with several of the proposed requirements (mandatory student travel enrollment and comprehensive insurance). However, UIC would have to develop training for faculty and staff who lead study abroad programs, create a safety and security review process for study abroad programs and develop an institution-wide emergency response process.

#### **C. OBFS and TEM Meeting**

McCrillis is planning a meeting with OBFS staff to discuss best practices for international travel expenses in TEM. The plan is to begin a conversation that will help to remove some of the obvious barriers employees have found using TEM.

#### **D. International Travel Safety Enrollment (ITS)**

The enrollment website is up and running. All students on UIC-authorized international travel must use it. The administrative website is also available but requires significant updates before the designated college representatives will have access to an exportable spreadsheet. Mariscalco encouraged the university to develop the ITS enrollment website as a phone application since most users would prefer that. McCrillis indicated that the website was designed to function well on a phone although it is not a phone application per se.

### **III. Reports from the Standing Committees**

#### **A. International Partnerships (Marieke Schoen)**

The International Partnerships Committee and its working groups met several times. The draft International Collaborations policy discussed at the 6 December IAC meeting has been revised based on feedback from the IAC and committee members. The committee approved and now recommended the revised draft of “International Agreements Policy” to the IAC.

Engle asked whether the policy would clarify when OVCR or other offices would be involved when an international collaboration involved funding. Stoll noted that the OGE Office of International Affairs would determine which offices needed to review collaboration proposals. Mariscolo reminded everyone that these questions were ones regarding procedure, which was being developed separately and in light of the policy once approved.

Ross moved to approve the International Collaborations Policy, and Pfister seconded the motion. The policy was unanimously approved.

Schoen noted that a working group has been looking at procedures for proposing international collaborations. They are reviewing and giving feedback on a Request Tracker (RT) based system that was recently created by the OGE Office of International Affairs.

The committee will also be benchmarking strategic partnerships to guide decisions to designate UIC’s strategic partners. Gutierrez suggested some of her work benchmarking community-engaged universities could be helpful to the committee.

#### **B. Campus Internationalization (Ross Arena)**

Arena shared that he and McCrillis had met with Dana Wright to learn about the process for creating a certificate. Wright confirmed that a key issue is where to house an interdisciplinary certificate. Generally, UIC has sought to locate programs in academic units. She also indicated that a certificate could be housed in more than one academic unit.

Arena proposed that it would help to broaden the appeal of an interdisciplinary certificate if it had one home department on each campus. He also explained that the certificate could include a specialization from each home department, but other specializations could be added later without revising the certificate itself. The additional specializations would be informational items for the Senate Committee on Educational Policy (SCEP).

Arena noted that the certificate would be 15 credits, including one three-credit hour introductory course. McCrillis added that the remaining courses would be 1) designated courses within the majors, 2) study abroad and other experiential courses, and 3) a capstone experience.

Arena asked if members endorsed the outlined certificate as well as the approach. He hoped to bring more information to the April meeting. If then endorsed by the IAC, he and McCrillis would work with the two academic units to develop a full proposal by August.

Deegan asked about the name of the certificate. McCrillis said they had discussed names, but decided to wait until a proposal was ready. Mariscalco asked if the certificate was primarily for undergraduates. Arena responded that it was.

Deegan noted that the committee and working groups should consider the suspended Global Learning Certificate (GLC). Mariscalco echoed this concern that the IAC not follow a failed course of action. McCrillis noted that the GLC was suspended before he arrived at UIC. Nevertheless, he believed some key weaknesses of the GLC was that it was housed in one college, required completion of a two seminar sequence during the freshman year, and was not integrated with existing UIC majors.

Bonin suggested that the certificate proposal should articulate how students would be more employable. Arena added that certificate recipients would stand out in the applicant pools for graduate schools. Thomas asked who would select courses for the certificate. Arena suggested there would be an advisory committee that included the home academic departments and others from the IAC. Mariscalco said that metrics for success should be articulated with measurable outcomes before the proposal goes forward. Thomas suggested those proposing the certificate also consider how it might affect general education and if they could take advantage of possible changes given the provost's charge to explore a new approach to general education.

McCrillis said it sounded like the members approved moving forward in the manner proposed, so Arena would return to the IAC with more information in April.

In the interests of time, Arena briefly presented the committee's recommendation for a "Map Pinning" induction activity for new international students. After the induction, the map could be digitized and used to demonstrate UIC's global engagement. The committee recommended one map for East and West Campus. Hammerschmidt noted that all new international students attend the orientation activities on East Campus. Pfister suggested having different pins for students

from Rockford and Springfield. Stoll asked which type of map projection would be used. Deegan urged the committee to consider the Buckminster Fuller projection (Dymaxion map)

### **C. Study Abroad (Linda McCreary)**

McCreary referred to the fact that UIC does not currently have institutional policies or procedures to address a number of the U of I System International Travel Safety Policy mandates. Training for faculty and staff leading student groups abroad, for example, is not systematic. For this reason, the committee will be working on policies and procedure appropriate to UIC that address the system mandates.

The first step for the committee is to know how international learning student groups are handled across the university. For that reason, the committee has developed a Qualtrix survey that will be sent to heads of colleges and units as well as other faculty and staff. The purpose is to learn what procedures and policies colleges and departments are using currently and to identify best practices. The survey will also help the committee identify contact persons in units. Someone asked if the survey could be forwarded to others with more information. McCreary said yes and noted that the information will not be arranged by unit or college.

### **D. International Students and Scholars (Jim Hammerschmidt)**

In the absence of the chair, Hammerschmidt provided an update. Committee members have been investigating international scholar housing options, including commercial accommodation as well as a UIC apartment. He hopes to provide a full report in April.

The second Workshop for Faculty Teaching International Students was offered in January before classes. It went very well thanks to the collaboration of OGE, Faculty Affairs and Diversity. The workshop was full and had a waiting list. The goal is support faculty teaching international students in order to improve student success. Someone asked if the workshop might be brought into the new Center for Teaching Excellence. McCrillis said he welcomed collaboration.

### **IV. New Committees or Working Groups**

McCrillis noted that during our December meeting some representatives wanted to discuss the unique challenges and opportunities in the health sciences. McCrillis asked if an international listserv sounded like a good idea. McCreary asked if it would be moderated. McCrillis suggested this was probably unnecessary. Members agreed a listserv would be good, and McCrillis volunteered to create it.

### **V. Other Business**

McCrillis drew attention to the handout for the International Virtual Exchange Conference in October. The Task Force Report had recommended developing Collaborative Online International Learning (COIL) courses. McCrillis was exploring possibly funding a few faculty members to participate in the conference if they would commit to developing a COIL class.

### **VI. Adjournment**

The IAC adjourned at 12:31.

Respectfully submitted,  
David Kodeski and Neal McCrillis